



Polasaí maidir le Caomhnú Páistí Scoil Santain 2014

Glacann an Bord Bainistíochta leis go bhfuil fíorthábhacht le caomhnú leanaí agus leas leanaí maidir le gach gné de shaol na scoile agus nach mór sin a bheith le sonrú ar pholasaithe, modhanna oibre agus beartaíocht uile na scoile. Dá réir sin, ag teacht lena n-éilítear faoi 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne Oideachais agus Scileanna, tá an polasaí seo a leanas maidir le caomhnú leanaí aontaithe ag Bord Bainistíochta Scoil Santain:

1. Tá glactha ag an mBord Bainistíochta le 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne agus déanfar a gcur i bhfeidhm go hiomlán, gan athrú gan leasú, mar chuid den pholasáí ginearálta maidir le caomhnú leanaí.
2. *An Duine Idirchaidrimh Ainmnithe (DIA): Éamon Ó Deagha (Príomhoide) .*
3. *An Leas-Dhuine Idirchaidrimh Ainmnithe (Leas-DIA): Róisín Ní Chearúil (Príomhoide Ionaid).*
4. I ndáil le polasaithe, modhanna oibre agus beartaíocht de chuid **Scoil Santain**, cloífear leis na prionsabail seo a leanas den dea-chleachtas maidir le caomhnú leanaí agus leas leanaí:
Déanfaidh an scoil
 - glacadh leis go bhfuil fíorthábhacht le caomhnú leanaí agus leas leanaí, gan bheann ar aon cheist eile;
 - comhoibriú go hiomlán leis na húdaráis chuí faoin reachtaíocht maidir le caomhnú leanaí agus cúrsaí leasa leanaí
 - gnásanna sábháilte a ghlacadh chuici féin d'fhonn an dóigh go dtarlódh dochar nó tionóisc do leanbh a mhaolú oiread agus is féidir agus an lucht oibre a chosaint ó chall dul i mbaol nach gá a bhféadfadh gurb é toradh a bheadh air go gcuirfí drochúsáid nó faillí ina leith;
 - gnás ionracais a thabhairt chun cinn le tuismitheoirí agus iad a spreagadh a bheith rannpháirteach in oideachas a gcuid leanaí; agus
 - meas iomlán a léiriú ar riachtanais rúndachta agus í ag déileáil le cúrsaí caomhnaithe leanaí

Cloífidh an scoil leis na prionsabail thuas freisin i ndáil le haon dalta fásta lena mbaineann soghontacht speisialta.

5. Ba cheart an chuid seo den pholasáí maidir le caomhnú leanaí a úsáid chun tagairt go sonrach do pholasaithe, do chleachtas agus do ghníomhaíochtaí de chuid na scoile a meastar go mbaineann siad go mór le caomhnú leanaí (e.g. **an Cód Iompair agus Araíonachta/an Polasaí Frith-Mhaistínteachta, an Polasaí Tinrimh Daltaí, Maoirseacht ar Dhaltaí, Gníomhaíochtaí Spóirt/Turais Scoile.**)

Tá sé cinntithe ag an mBord go bhfuil na polasaithe, prótacail nó cleachtas, de réir mar is cuí, curtha i bhfeidhm i ndáil le gach ceann de na rudaí thuasluaite.

6. Cuirfear an polasaí seo ar fáil d'fhoireann na scoile agus do **Chumann na dTuismitheoirí** agus tá sé ar fáil go héasca ag tuismitheoirí ach a iarraidh. Cuirfear cóip den pholasáí seo ar fáil don Roinn agus don phátrún sa chás go n-iarrtar é.
7. Déanfaidh an Bord Bainistíochta an polasaí seo a thabhairt faoi athbhreithniú uair in aghaidh na scoilbhliana.

Ghlac an Bord Bainistíochta leis an bpolasaí seo ar an 28/1/2013 (ath-bhreithniú).

Siniú: Marcas Ó Léanacháin.
Cathaoirleach an Bhoird Bainistíochta.

Dáta an chéad Athbhreithnithnithe eile 08/09/2015

Aguisín 2: Liosta Seiceála don Athbhreithniú ar an bPolasaí maidir le Caomhnú Leanaí

Ní mór don Bhord Bainistíochta, uair in aghaidh na scoilbhliana, tabhairt faoi athbhreithniú ar an bpolasaí maidir le caomhnú leanaí agus an liosta seiceála seo a leanas a úsáid chun na críche sin.

Tá an liosta seiceála leagtha amach mar dheis cúnta le linn athbhreithniú a dhéanamh agus níl i gceist gur liosta ollchuisitheach atá ann. D'fhéadfadh gur mhian le Bord Bainistíochta faoi leith nithe éagsúla eile a bhfuil tábhacht faoi leith leo maidir leis an scoil áirithe sin a chur lena bhfuil ar an liosta seiceála seo.

Mar chuid de phróiseas iomlán an athbhreithnithe, ba cheart don Bhord Bainistíochta chomh maith polasaithe, gnáis oibre agus gníomhaíochtaí eile de chuid na scoile a mheas i ndáil lena gcloí le príonsabail an dea-chleachtais maidir le caomhnú leanaí agus leas leanaí mar atá leagtha amach i bpolasaí na scoile maidir le caomhnú leanaí.

	Tá / Níl
An bhfuil glactha go foirmeálta ag an mBord le polasaí maidir le caomhnú leanaí atá ag teacht le 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile'?	Tá
Mar chuid de pholasáí na scoile maidir le caomhnú leanaí, an bhfuil glactha go foirmeálta ag an mBord, gan athrú ná leasú, leis na 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile'?	Tá
An bhfuil DIA agus Leas-DIA ceaptha faoi láthair?	Tá
An bhfuil na sonraí comhfhreagrais a bhaineann le hábhar (FSS agus an Garda Síochána) ar fáil go héasca?	Tá
An bhfuil cúrsa oiliúna maidir le caomhnú leanaí déanta ag an DIA?	Tá
An bhfuil cúrsa oiliúna maidir le caomhnú leanaí déanta ag an Leas-DIA?	Tá
An bhfuil aon chomhalta den Bhord Bainistíochta a d'fhreastail ar chúrsa oiliúna maidir le caomhnú leanaí?	Tá
An bhfuil polasaithe, modhanna oibre nó beartaíocht eile de chuid na scoile sonraithe i bpolasaí na scoile maidir le caomhnú leanaí mar gheall go meastar tábhacht faoi leith leo maidir le caomhnú leanaí sa scoil seo?	Tá
An bhfuil cinntithe ag an mBord go bhfuil 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne ar fáil ag gach duine d'fhoireann na scoile?	Tá
An bhfuil socrúithe déanta ag an mBord ionas go gcuirtear polasaí na scoile maidir le caomhnú leanaí in iúl do dhaoine nua ar fhoireann na scoile?	Tá
An bhfuil an Bord cinnte gur cuireadh gach duine d'fhoireann na scoile ar an eolas faoina leagtar de fhreagracht orthu faoi na 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile'?	Tá
Ón tráth a ndearna an Bord an t-athbhreithniú deireanach, an bhfuil aon tuairisc maidir le caomhnú leanaí ar cuireadh in iúl don Bhord ina leith gur thug an DIA tuairisc faoi do FSS nó don Gharda Síochána?	Níl
Ón tráth a ndearna an Bord an t-athbhreithniú deireanach, an bhfuil aon chás ar cuireadh in iúl don Bhord ina leith gur iarr an DIA comhairle ar FSS agus mar gheall ar an gcomhairle sin, nach ndearnadh aon tuairisc a thabhairt do FSS?	Níl

	Tá / Níl
An bhfuil tuairiscí maidir le caomhnú leanaí a cuireadh faoi bhráid an Bhoird breactha mar is cóir i miontuairiscí chruinnithe an Bhoird?	Tá
An bhfuil an Bord cinnte go ndéantar na taifid ar fad maidir le caomhnú leanaí a chur ar comhad mar chóir agus a choinneáil i dtaisce go sábháilte?	Tá
An bhfuil cinntithe ag an mBord gur cuireadh polasaí na scoile maidir le caomhnú leanaí ar fáil do Chumann na dTuismitheoirí (más ann dá leithéid)?	Tá
An bhfuil cinntithe ag an mBord go bhfuil polasaí na scoile maidir le caomhnú leanaí ar fáil do na tuismitheoirí ar a iarraidh?	Tá
An bhfuil cinntithe ag an mBord go bhfuil an clár Bí Sábháilte á chur i bhfeidhm go hiomlán sa scoil? (baineann le bunscoileanna)	Tá
An bhfuil cinntithe ag an mBord go bhfuil an curaclam OSPS á chur i bhfeidhm go hiomlán sa scoil?	Tá
An bhfuil an Bord cinnte gur comhlíonadh coinníollacha na Roinne maidir le grinnfhiosrúchán de chuid an Gharda Síochána i ndáil le gach duine d'fhoireann na scoile (fostaithe agus oibríthe deonacha)? *	Tá
An bhfuil an Bord cinnte gur comhlíonadh coinníollacha na Roinne maidir le dearbhú reachtúil i ndáil le caomhnú leanaí a chur ar fáil agus maidir le geallúint bhainteach a thabhairt, i gcás gach duine a ceapadh i bpost múinteoireachta nó i bpost nach post múinteoireachta atá ann?*	Tá
An bhfuil an Bord cinnte go mbíonn, ó thaobh cúrsaí caomhnú leanaí de, nósanna imeachta críochnúla á gcur i bhfeidhm ag an scoil i gcúrsaí earcaíochta agus roghnúcháin i ndáil le lucht foirne iomlán na scoile (fostaithe agus oibríthe deonacha)?*	Tá
An bhfuil an Bord cinnte go bhfuil na 'Nósanna Imeachta maidir le Caomhnú Leanáí i mBunscoileanna agus i Scoileanna Iarbunscoile' á gcur i bhfeidhm go hiomlán agus go leordhóthaineach sa scoil?	Tá
An bhfuil sonraíthe ag an mBord go bhfuil gné ar bith de pholasaí na scoile maidir le caomhnú leanaí agus / nó a chur i bhfeidhm ar gá feabhas breise ina leith?	Tá
An bhfuil plean gníomhaíochta lena n-áirítear tráthchláir oiriúnacha curtha ar bun ag an mBord d'fhonn dul i ngleic leis na gnéithe sin de pholasaí na scoile maidir le caomhnú leanaí agus / nó a chur i bhfeidhm ar sonraíodh gur gá feabhas breise ina leith?	Tá
An bhfuil cinntithe ag an mBord go ndeachthas i ngleic go leordhóthaineach le haon réimse ar sonraíodh le linn athbhreithnithe roimhe seo ar pholasaí na scoile maidir le caomhnú leanaí go bhféadfaí feabhas a dhéanamh ina leith?	Tá

*I scoileanna ina bhfuil an Coiste Gairmoideachas ina fhostóir, is ar an gCoiste Gairmoideachais atá i gceist atá an fhreagracht na riachtanais sin a chomhlíonadh. Sna cásanna sin, ba chóir an cheist sin a chur i gcrích ar dhul i gcomhairle leis an gCoiste Gairmoideachais.

Síniú : Marcus Ó Léanacháin
Cathaoirleach, An Bord Bainistíochta

Dáta : 08/ 09/ 2014

Síniú Éamon Ó Deagha
Príomhoide

Dáta : 08/09/2014

Fógra i ndáil le hAthbhreithniú an Bhoird Bainistíochta ar an bpolasaí maidir le caomhnú leanaí
Chuig: _____

Is mian le Bord Bainistíochta Scoil Santain a chur in iúl:

- Go ndearnadh athbhreithniú an Bhoird Bainistíochta ar pholasaí na scoile maidir le caomhnú leanaí a thabhairt chun críche ag cruinniú an Bhoird ar 08/09/2014.
- Go ndearnadh an t-athbhreithniú seo de réir an liosta seiceála a leagtar amach in Aguisín 2 le 'Nósanna Imeachta maidir le Caomhnú Leanáí i mBunscoileanna agus i Scoileanna Iarbunscoile' na Roinne.

Síniú : Marcus Ó Léanacháin
Cathaoirleach, An Bord Bainistíochta

Dáta : 08/09/2014

Síniú : Éamon Ó Deagha
Príomhoide

Dáta : 08/09/2014



Child Protection Policy of Scoil Santain 2014

The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices and activities. Accordingly, in accordance with the requirements of the Department of Education and Skills' Child Protection Procedures for Primary and Post Primary Schools, the Board of Management of Scoil Santain has agreed the following child protection policy:

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools as part of this overall child protection policy.
2. **The Designated Liaison Person (DLP) is Éamon Ó Deagha (Príomhoide)**
3. **The Deputy Designated Liaison Person (Deputy DLP) is Róisín Ní Chearúil (Príomhoide Ionaid)**
4. In its policies, practices and activities, **Scoil Santain** will adhere to the following principles of best practice in child protection and welfare:
The school will
 - recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
 - fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
 - adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
 - develop a practice of openness with parents and encourage parental involvement in the education of their children; and
 - fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.
5. This section of the child protection policy should be used to list school policies, practices and activities that are particularly relevant to child protection (e.g. the **Code of Behaviour/Anti-bullying Policy, Pupil Attendance Strategy, Supervision of Pupils, Sporting Activities/School Outings.**)

The Board has ensured that the necessary policies, protocols or practices as appropriate are in place in respect of each of the above listed items.
6. This policy has been made available to school personnel and the **Parents' Association** and is readily accessible to parents on request. A copy of this policy will be made available to the Department and the patron if requested.
7. This policy will be reviewed by the Board of Management once in every school year.

This policy was adopted by the Board of Management on 028/01/2013 (Revised)

Signed: Marcus Ó Léanacháin

Signed : Éamon Ó Deagha

Chairperson of Board of Management

Principal

Date: 08/09/2014

Date 08/09/2014

Date of next review: 09/09/2015

Appendix 2: Checklist for Annual Review of the Child Protection Policy

The Board of Management must undertake an annual review of its child protection policy and the following checklist shall be used for this purpose.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list. Individual Boards of Management may wish to include other items in the checklist that are of particular relevance to the school in question.

As part of the overall review process, Boards of Management should also assess other school policies, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's child protection policy.

	Yes/ No
Has the Board formally adopted a child protection policy in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools'?	Yes
As part of the school's child protection policy, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools'?	Yes
Are there both a DLP and a Deputy DLP currently appointed?	Yes
Are the relevant contact details (HSE and An Garda Síochána) to hand?	Yes
Has the DLP attended available child protection training?	Yes
Has the Deputy DLP attended available child protection training?	Yes
Have any members of the Board attended child protection training?	Yes
Has the school's child protection policy identified other school policies, practices and activities that are regarded as having particular child protection relevance?	Yes
Has the Board ensured that the Department's "Child Protection Procedures for Primary and Post Primary Schools" are available to all school personnel?	Yes
Has the Board arrangements in place to communicate the school's child protection policy to new school personnel?	Yes
Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools'?	Yes
Since the Board's last annual review, was the Board informed of any child protection reports made to the HSE/An Garda Síochána by the DLP?	No
Since the Board's last annual review, was the Board informed of any cases where the DLP sought advice from the HSE and as a result of this advice, no report to the HSE was made?	No
Is the Board satisfied that the child protection procedures in relation to the making of reports to the HSE/An Garda Síochána were appropriately followed?	N/A
Were child protection matters reported to the Board appropriately recorded in the Board minutes?	Yes
Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	Yes
Has the Board ensured that the Parents' Association (if any), has been provided with the school's child protection policy?	Yes

